

# CV



## **Personal information**

<i>First name / Surname</i>	<i>Sadagat Fatullayeva</i>
<i>Date of birth</i>	<i>23.09.1979</i>
<i>Gender</i>	<i>Female</i>
<i>Address(es)</i>	<i>Sumgait city, 17-district, 22-106</i>
<i>Telephone(s)</i>	<i>018(65) 7-67-97</i>
<i>Mobil</i>	<i>055-547-07-67</i>
<i>E-mail</i>	<a href="mailto:maskerzade@mail.ru"><i>maskerzade@mail.ru</i></a>

## **Education**

<i>Dates</i>	<i>1996 -2000</i>
<i>Name and type of organisation</i>	<i>BSU, Social sciences and psychology</i>
<i>Degree</i>	<i>Bachelor</i>
<i>Dates</i>	<i>2013-2015</i>
<i>Department</i>	<i>SSU, Sociology of Management</i>
<i>Degree</i>	<i>Master</i>
<i>Date from</i>	<i>2018, February</i>

<i>Name and type of organisation</i>	<i>National Science Academy of Azerbaijan Institute of Philosophy</i>
<i>Scientific Degree</i>	<i>PhD.Student</i>
<i>Area of research</i>	<i>The ethical values in Azerbaijan enlightenment</i>
<b><i>Work experience</i></b>	
<i>Dates</i>	<i>2012-2015</i>
<i>Occupation or position held</i>	<i>Inspector in the Academic Department The Sumgait Branch of Azerbaijan Teachers University</i>

<i>Main activities and responsibilities</i>	<i>To fulfill all tasks according job description, to organize internship pedagogical staff, to control student attendance</i>
<i>Dates</i>	<i>2015 – 2021</i>
<i>Name and type of organisation</i>	<i>Sumgait State University</i>
<i>Occupation or position held</i>	<i>Specialist in the division “Evolution and Quality Assurance”</i>
<i>Main activities and responsibilities</i>	<i>To organize monitor and periodically review for finding out student needs and expectations To encourage students to take an active role in creating the learning process and study programs</i>
<i>Dates</i>	<i>At present</i>

<i>Name and type of organisation</i>	<i>Sumgait State University</i>
<i>Occupation or position held</i>	<i>Head of Department International Cooperation and Foreign Students</i>
<i>Main activities and responsibilities</i>	<i>To organize mutual relationship with foreign universities and other high-reputed unions, to realize student and staff exchange to enhance best practices, to manage admission process of International Students</i>
<b><i>Providing education and training</i></b>	
<i>Name and type of organisation</i>	<i>BSU, "Social sciences and psychology"</i>
<i>Section</i>	<i>English</i>
<i>Subject</i>	<i>"Management in the social sphere", "The History of sociology"</i>
<b><i>Activity in seminars and in international projects</i></b>	
<i>Name and type of organisation</i>	<i>ADA University</i>
<i>Date</i>	<i>March 12, 2018</i>
<i>Public lectures</i>	<i>ADA School of Education with Columbia University "Education and Social Mobility" with Amra Sabic-El-Rayess</i>
<i>Name and type of organisation</i>	<i>TAIEX and The Ministry of Education</i>

<i>Date</i>	<i>13-15 February, 2018</i>
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<i>Workshop</i>	<i>“ Capacity building in Higher education ”</i>
<i>International project</i>	<i>ERASMUS+EQAC “Establishment and Development of Quality Assurance Centre in Azerbaijan”</i>
<i>Date</i>	<i>23 - 28 June, 2018, Baku</i>
<i>Date</i>	<i>11-18 February,2019, London</i>
<i>Date</i>	<i>15-18 March, 2021 online</i>
<i>International project</i>	<i>“ Building and Enhancing Research Capacity in Azerbaijan”</i>
<i>Date</i>	<i>February-May, 2021,online</i>
<i>Organizer</i>	<i>US Embassy in Azerbaijan and ADA University</i>
<b><i>Social skills and competences</i></b>	<i>Professional in manner and appearance, very strong interpersonal skills.</i>
<b><i>Computer skills and competences</i></b>	<i>Competent with all Microsoft Office programmes.</i>
<b><i>Awards</i></b>	<i>Certificate, diploma, honour diploma</i>

<b><i>Driving licence</i></b>	<i>Category B</i>
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<b><i>Other language(s)</i></b>	<i>Understanding, speaking, reading</i>
<b><i>English</i></b>	<i>advanced</i>
<b><i>Russian</i></b>	<i>advanced</i>
<b><i>Mother tongue Azerbaijani</i></b>	<i>excellent</i>