

**The Minute of Scientific Council meeting of Sumgayit State University  
dated 25.10.2022 (pr. No. 02)**

**Attended:** 45 out of the 49 members of the Scientific Council.

**Task I: About the work carried out in the direction of expanding international relations at Sumgayit State University** (Associate Professor G. Atayev, vice-rector for international relations)

1.1. Take into account the information from Vice-Rector for International Relations G. Atayev about the work carried out in the direction of expanding international relations at Sumgayit State University.

1.2. The issue of taking measures to further increase the positive dynamics observed in the admission of foreign students should be assigned to the vice-rector for international relations, associate professor G. Atayev.

1.3. The continuation of the works should be assigned to the vice-rector for international relations, associate professor G. Atayev.

1.4. A cooperation agreement was concluded between Sumgayit State University and Hexi University of the People's Republic of China on 13.07.2022, and within the framework of the cooperation agreement signed by Hexi University Rector Zang Hani and SSU Rector Professor Elkhon Huseynov, the "Confucius Institute" (school) at SSU ) is supposed to be established. The continuation of the works in this direction should be entrusted to the vice-rector for international relations associate professor G. Atayev.

1.5. Increasing the number of students participating in exchange programs, which are the main indicators of the internationalization of universities, and increasing the ratio of foreign students to the total number of students should be set as priority requirements.

1.6. Under the DAAD (German Academic Exchange Service) exchange program of Germany, 15 students and 1 teacher of SSU will be entrusted with the continuation of work related to the 12-day visit to the Brandenburg University of Technology to Vice-Rector for International Relations G. Atayev.

1.7. According to the agreement between Zonguldak Bülent Ecevit University and Sumgayit State University of Turkey, the continuation of work in the direction of involvement of SSU teachers in teaching within the exchange program at ZBEU should be assigned to Vice-Rector for International Relations G. Atayev.

1.8. Under the Erasmus+ program of the European Union, the supervision of the implementation of all works in the direction of the project " Green and sustainable global economic improvement in Azerbaijani universities: renewable energy sources and climate change mitigation", in which SSU is a partner, should be assigned to Associate Vice-Rector for International Relations G. Atayev.

**Task II : The results of the SSU delegation's visit to the Federal Republic of Germany:**

a. Signing an agreement with the German International Accreditation Agency (ASIIN) for the international accreditation of educational programs in the fields of computer engineering, information technologies, and process automation engineering;

b. Work to be done in the direction of establishing mutual cooperation between SSU and Brandenburg Technical University of Germany.

(Head of the Department of Quality Assurance in Education, Narmin Hasanova)

2.1. the head of the Department of Quality Assurance in Education - Narmin Hasanova's information, should be taken into account about the results of the SSU delegation's visit to the Federal Republic of Germany .

2.2. It should be noted that an agreement was signed for the international accreditation of educational programs in the fields of Computer engineering, Information technologies, Process automation engineering.

2.3. Preparation of self-analysis reports for the international accreditation of computer engineering, information technologies, process automation engineering majors Associate Professor U. Aghayev, Dean of the Faculty of Engineering and Associate Professor G. Mansurova, Head of the Department of Information and Computer Technology, Professor A. Huseynova, Head of the Department of Information Technologies and Programming and The head of the department of automation of processes should be entrusted to prof. J. Mammadov.

### **Task III: Implementation of the plan of events related to the 60th anniversary of Sumgayit State University**

(Vice-rector for social issues and public relations associate professor E. Khalilov)

3.1. Vice-Rector for Social Affairs and Public Relations Assoc. E. Khalilov's information should be taken into account regarding to the plan of events related to the 60th anniversary of Sumgayit State University.

3.2. It should be noted that according to the decision of the meeting of the Scientific Council of SSU dated 16.06.2021, the plan of events for the celebration of the 60th anniversary of the university is being implemented according to the schedule.

3.3. The editor of the book, the head of the department of literature of Azerbaijan and foreign countries, prof. A. Mammadov, should be entrusted with the completion of the necessary issues for the publication of the book "SDU-60" dedicated to the 60th anniversary of SSU.

3.4. It should be noted that due to the 60th anniversary of SSU, holding meetings in districts and cities, publishing textbooks, teaching aids and other scientific works and books dedicated to the 60th anniversary, intellectual knowledge competition, sports spartakiade, essay on "My university", photo, handicraft competitions are successfully implemented.

3.5. In connection with the 60th anniversary of the SSU, the supervision of the issuance of the "Jubilee" medal and badges, the timely preparation of souvenirs with

the anniversary symbol, and promotional printed products should be entrusted to Associate Vice-Rector for Social Affairs and Public Relations E.Khalilov.

3.6. The preparation of the jubilee issue of the "Sumgayit University" newspaper of SSU should be entrusted to the heads of the structure and the press service.

3.7. In order to accelerate works on the preparation of scientific news magazines as an anniversary publication should be entrusted to the heads of the structures and the Vice-Rector for Science and Innovation, Prof. R. Mammadov.

**Task IV:** Various tasks (Scientific secretary Prof. M. Samadov)

4. On the approval of the Regulations of the Sustainable Development Committee of Sumgayit State University (Assoc.E.S. Khalilov, Vice-Rector for Social Affairs and Public Relations)

4.1. To approve the Regulations of the Sustainable Development Committee of Sumgayit State University.

4.2. Approval of the topic of the dissertation and the supervisor (supervisor) of doctoral students entering doctoral studies at SSU under the Doctor of Science and Doctor of Philosophy programs.

4.2. 3303.01-Submitting the program of the Doctor of Philosophy exam in the specialty of chemical technology and engineering to the Higher Attestation Commission under the President of the Republic of Azerbaijan for approval.

**4.3. On granting publication rights to educational materials**

4.3.1. Allow the publication of teaching and teaching-methodical materials named below.

**1. Aliguliyeva Khayala Vagif gizi. Radiophysics. Textbook .** Sumgayit: Editorial and publishing department of SSU, 2022, 207 p. *(050105 for undergraduate training in Physics teaching)*

**2. Mardanov Ilham Ildirim oghlu. World landscapes and environmental problems. Subject program.** Sumgayit: Editorial and publishing department of SSU, 2022, 17 p. *(050117 for undergraduate training in history and geography teaching)*

**3. Alakbarov Sabir Durar oglu. Chess and its teaching methodology. Subject program.** Sumgayit: Editorial and publishing department of SSU, 2022, 9 p. *(050106 for bachelor's training in the specialty of physical education and pre-service teacher training)*

**4.4. About giving scientific names**

4.4.1. It should be allowed to submit a petition to the SAC to grant the academic title of associate professor for SSU vice-rector for social issues and public relations, associate professor of the Department of history of Azerbaijan and Eastern European nations E.S. Khalilov for his scientific and pedagogical activities

**Scientific secretary: prof. M.M. Samadov**