

**The Minute of Scientific Council meeting of Sumgayit State University  
dated 23.09.2022 (pr. No. 01)**

**Attended:** 46 members out of 49 members of the Scientific Council.

Issue I: About the results of student admission to SSU in the 2022/2023 academic year

- a) Undergraduate level (Director of Teaching Methodological Center Faig Shirinov)
- b) On the master's level (head of the department of Doctorate and master's degree, associate professor S. Khalilov)
- c) Sumgait State Technical College under SSU (Director of SSTC assoc.prof. M. Pirguliyeva)

1.1. It should be taken into account the information 2022/2023 academic year to the results of student admission to SSU by Faig Shirinov, director of the Teaching Methodological Center at the bachelor's level, assoc. prof. S. Khalilov, head of the Doctorate and master's degree department at the master's level, and head of the Sumgayit State Technical College under SSU M. Pirguliyeva.

1.2. It should be noted that the results of student admission to the predicted places at SSU in the 2022/2023 academic year were quite high.

1.3. It should be considered appropriate to continue and expand the meetings of SSU representatives with students and their parents in schools located in Sumgayit city and other cities and regions of the region, and to provide them with detailed information about the specialties that are being trained in our university.

1.4. Faculty deans should be tasked with considering the results of the labor market analysis and the justification of new specialties along with traditional specialties in the preparation of forecast plans for student admission to SSU.

1.5. Faculty deans and department heads should be tasked with keeping talented students admitted to SSU with high marks in the spotlight and conducting individual work with them.

1.6. In the preparation of the forecast-plan for the master's level, taking into account the realities, the purposeful planning of the places should be assigned to the deans of the faculty and the head of the department of Doctoral studies and master's degree, assoc.prof. S. Khalilov.

1.7. In order to conduct specialist training in the required specialties for the institutions of Sumgait city and the surrounding region, consideration of the proposals received from the institutions in the preparation of the forecast plan should be assigned to the faculty deans and the director of the Teaching Methodological Center, Faig Shirinov.

1.8. It should be appreciated that MP Emin Hajiyeu helped 20 students of SSU to receive paid internships in leading institutions of Sumgayit city.

1.9. The timely and prompt issuance of diplomas of graduates should be positively evaluated and the head of the Statistics and Registration Department, A. Nuraddinova, and the Director of the Teaching Methodological Center, Faig Shirinov, should be assigned to keep this issue in the spotlight.

1.10. Analyzing the plans-forecasts of the relevant specialties of the faculty of Physics and Electric Power and strengthening the plan of the specialties in high demand should be assigned to the vice-rector on Teaching organization and training technologies assoc.prof. N. Talibov and the dean of PEEF assoc. prof. T. Ahmadova.  
Issue II: About the state of preparation for International and Republican-level scientific conferences to be held in SSU in the second half of 2022 (Head of the Scientific Department  
assoc. prof. S. Orujov)

2.1. It should be taken into account the information of S. Orujov, head of the scientific department, about the state of preparation for the international and national level scientific conferences to be held at SSU in the second half of 2022.

2.2. It should be noted that the Republican and international scientific conferences held at SSU are organized and held at a high level in terms of content and form. As a rule, the conference materials are prepared and published in an appropriate form before the day of the conference, and in the scientific conferences to be held in the second half of 2022, the expectation and continuation of this tradition should be assigned to the heads of the relevant structures.

2.3. It should be noted that in the second half of 2022, 3 Republics (actual problems of the socio-economic development of the Republic of Azerbaijan; modern problems of university science and education (dedicated to the 60th anniversary of SSU); fundamental problems of mathematics and the application of intellectual technologies in education) . It is planned to hold international scientific conferences (current issues of applied physics and energy; Information systems and technologies: achievements and perspectives; Energy efficiency and green energy technology (ATU-SSU)).

2.4. Conducting serious preparations for the scientific conference on the current problems of the socio-economic development of the Republic of Azerbaijan, making efforts to include theses on a large scale, dean of the faculty of Economics and Management, assoc.prof. A. Yahyayeva and the responsible secretary of the Organizing Committee of the Conference assoc.prof. G. Huseynov should be assigned.

2.5. The conclusion of the contract with the scientific electronic library eLibrary.Ru and the placement of the conference materials in the international database should be positively evaluated.

2.6. The dean of the faculty and the responsible secretary of the conference should be entrusted to conducting serious preparations for the scientific conference on the fundamental problems of mathematics and the application of intellectual technologies in education.

Issue III: About the work to be done in connection with the Memorial Day of September 27 (vice-rector on Social affairs and public relations associate professor E. Khalilov)

3.1. The information of associate professor E. Khalilov on the work to be done in connection with the Memorial Day on September 27 should be taken into account and the plan of events of SSU related to the Memorial Day should be approved.

3.2. It should be noted that the stands titled the beginning of the Great Victory at SSU; Homeland war; Armenian fascism; Results of the Second Karabakh War; Glorious Victory Parade and Horizons of Diplomatic Victory have been created.  
Issue IV: About the work to be done in connection with the celebration of Victory Day on November 8.

(assoc.prof. E. Khalilov, vice rector on Social affairs and public relations)

4.1. Please take into account the information of vice rector on Social affairs and public relations assoc. prof. E. Khalilov about the work to be done in connection with the celebration of Victory Day on November 8.

4.2. In order to perpetuate the memory of our martyrs at Sumgayit State University, the creation of a memorial complex called Martyrdom is honor should be positively evaluated.

4.3. Events plan of Sumgayit State University for November 8 Victory Day should be approved.

4.4. It should be noted that the stands titled Victory-Celebration of our National Pride at the university; Supreme Commander-Army Union; The victorious Azerbaijan Army; Free and Reviving Karabakh were created.

Issue V. Work done and upcoming tasks in connection with the 60th anniversary of SSU

(Vice-rector on Social affairs and public relations associate professor E. Khalilov)

5.1. About the work done and upcoming tasks in connection with the 60th anniversary of SSU, the information of the vice-rector on Social affairs and public relations, assoc.prof. E. Khalilov should be taken into account.

5.2. The editor of the book, head of the department of literature of Azerbaijani and foreign countries, prof. A. Mammadov, should be entrusted to the preparation and completion of the book "SSU-60".

5.3. It should be considered expedient to speed up work on the preparation of souvenirs and badges for the 60th anniversary of SSU.

5.4. The supervision of the preparation of brochures about the university should be entrusted to the vice-rector on Social affairs and public relations associate professor E. Khalilov.

5.5. For the preparation of the jubilee issue of the Sumgayit University newspaper, the preparation of articles should be entrusted to the heads of the structure.

5.6. It should be considered appropriate to publish a series of articles under the SSU-60 column in the "Azerbaijan teacher" newspaper.

Issue VI Various issues (Scientific secretary Prof. M. Samadov)

6.1. Work-study programs-Syllabus approval

6.1.1. Work-study programs-Syllabuses should be approved.

6.2. Approval of the work-study plan for the preparation course of foreign citizens

6.2.1. To approve the work-education plan for the preparatory course for foreign citizens.

6.3. Approval of the Collection of educational, scientific and clerical documents.

6.3.1. To approve the Collection of teaching, scientific and clerical documents.

6.4. On granting publication rights (grif) to educational materials

6.4.1. Allow the publication of teaching and teaching-methodical materials named below.

1. Khalilov Sabir Agakishi oghlu, Mammadova Rade Jahangir gizi, Aghayeva Farida Shahbaz gizi. Laboratory work on the basics of measurement techniques. Methodical materials. Sumgait: Editorial and publishing department of SSU, 2022, 84 p. (050620 for Bachelor of Computer Engineering)

Basis: Protocol No. 23 dated July 14, 2022 of the technical sciences section meeting of the editorial publishing board of SSU

2. Isgenderova Nigar Valish gizi, Khalilova Saadat Ikhtiyar gizi, Ahmadova Zeynab Gasim gizi, Karimova Dilara Abuzar gizi, Yahyayeva Kamala Yahya gizi. Concise phraseological dictionary in English, Azerbaijani, Russian for high school students. Textbook. Sumgait: Editorial and publishing department of SSU, 2022, 254 p. (050121 for bachelor's training in foreign language teaching)

Main: Protocol No. 15 dated September 9, 2022 of the section meeting on Philological Sciences of the Editorial Publishing Board of SSU

3. Problems of sustainable development and national economic security. Collective monograph. Under the editorship. Makhmudova Lala Fagail. Sumgait: Editorial Department of SSU, 2022, 272 p.

Basis: Minutes No. 9 of the Section Meeting on Economic Sciences of the Editorial Publishing Board of SSU dated September 9, 2022

4. Aliyev Shafa Tbilisi. Current aspects of the development of free economic zones. Monograph. Sumgayit: Editorial and publishing department of SSU, 2022, 372 p.

Main: Protocol No. 9 dated September 19, 2022 of the Section meeting on Economic Sciences of the Editorial Publishing Board of SSU

5. Salimov Shirkhan Dadash, Jafarov Parviz Tahir. Museology. Subject program. Sumgait: Editorial and publishing department of SSU, 2022, 13 p. (050114 for undergraduate training in history and geography teaching)

Main: Extract from the minutes of the meeting No. 01 of the Educational Methodological Council of SSU on September 15, 2022

6. Elmar Khalilov Shirinbala oghlu, Gojayev Shahin Mahiyaddin oghlu. Historical geography of Azerbaijan. Subject program. Sumgait: Editorial and publishing department of SSU, 2022, 13 p. (050214 for undergraduate training in History)

Main: Extract from the minutes of the meeting No. 01 of the Teaching Methodological Council of SSU on September 15, 2022

6.5. According to the results of the 2021-2022 academic year, awarding a scholarship named after "Nizami Ganjavi"

6.5.1. "Nizami Ganjavi" scholarship established at Sumgayit State University should be given to according to the results of the 2021-2022 academic year, Gulshan Zeynalli Huseyn gizi, a 3rd year student of group 937A of the faculty of Philology, who has high academic performance (average success rate of 91.8000) from July 1, 2022.

6.6. Approval of the work plan for the 2022-2023 academic year of the permanent commissions within the Scientific Council.

6.6.1. It should be approved the working plans for the 2022-2023 academic year of the Education and Science, Economic and financial-economic activities, Discipline,

Humanitarian-social-youth and sports affairs, international relations commissions that are permanently operating within the Scientific Council.

**Scientific secretary: prof. M.M. Samadov**