

**The Minute of Scientific Council meeting of Sumgayit State University dated  
08.02.2022  
(pr. No. 06)**

**Participated:** 39 members out of 41 members of the Scientific Council.

**I Issue:** About the results of the exam session of the fall semester of the 2021/2022 academic year and preparation for the spring semester

- a) Undergraduate level (Director of Teaching Methodological Center Faig Shirinov)
- b) At the master's level (Doctoral and master's department head Assoc. S. Khalilov)
- c) On SSTC under SSU (Director of SSTC Assoc. M. Pirguliyeva)

1.1. The results of the examination session of the autumn semester of the 2021/2022 academic year and the information of the director of the Teaching Methodological Center for the Bachelor's level, Faig Shirinov, the information of the head of the Department of Doctoral and Master's Studies at the master's level associate professor S. Khalilov and the information of M. Pirguliyeva, director of SSTC under SSU should be taken into account.

1.2. It should be noted that the exam session of the fall semester of the academic year 2021/2022 was carried out taking into account the order of the Ministry of Education No. F-570 dated 10.12.2021, according to the order dated 13.12.2021 on SSU. It should be noted that during the examination session, the university management, the Teaching Methodological Center, the faculty management, the master's and doctoral departments, and their representatives watched the exams in regular auditoriums, which ensured that the exam session was held at a high level.

1.3. It should be noted that "Open door days" were held regularly during the examination session. During the "Open door days", members of the Public Control and Advisory Council under the Rectorate of SSU, parents and representatives of the mass media watched the course of the exam session in separate auditoriums and were interested in the attitude of the students to the course of the exams. They expressed their gratitude to the university management for providing transparency and objectivity in the assessment of students' knowledge.

1.4. To continue the tradition of keeping students admitted to SSU with high results and special talents in the center of attention, to deal with them individually, to increase the number of excellent students and, in general, to further raise the level of preparation for exams of all students, to further improve their writing skills, in academic groups that the results of the colloquiums be discussed by subject teachers in the group should be kept in focus.

1.5. The activities of the Teaching Methodological Center, the management of SSTC under SSU, deans, Doctorate and Master's department, Appeals Commission and Examination headquarters during the examination session for the baccalaureate, master's levels should be positively evaluated.

**II Issue:** On the implementation of the Action Plan for 2021 regarding the realization of the Strategic Development Plan of SSU (Scientific secretary Prof. M. Samadov)

2.1. The information of Scientific Secretary Prof. M. Samadov on the implementation of the Action Plan for 2021 regarding the realization of the Strategic Development Plan of SSU should be taken into account.

2.2. It should be noted that quite efficient and productive work has been done on the 2021 Action Plan. In particular, the major repair and reconstruction of the dormitory was carried out at a high level.

2.3. Considering that some issues in the Action Plan for 2021 are of a continuous nature, it should be considered appropriate to consider them in the Action Plan for 2022.

**III Issue:** About the Action Plan for 2022 regarding the implementation of the Strategic Development Plan of SSU (Advisor to the Rector, Associate Professor Z. Huseynov)

3.1. The information of Rector's adviser doc. Z. Huseynov about the Action Plan for 2022 regarding the implementation of the Strategic Development Plan of SSU should be taken into account and the Action Plan should be approved.

3.2. Adviser to the rector assoc. Z. Huseynov should be entrusted with the supervision of the implementation of the Action Plan for 2022

**IV Issue:** Various issues

4.1 On the approval of the scientific supervisor for the thesis work of Aghayeva Farida Shahbaz gizi, senior teacher of the department of information and computer technology, majoring in information-measurement and control systems 3337.01, "Research and development of factors affecting the measurement accuracy of a large-displacement capacitance transmitter".

4.2. On the approval of the scientific supervisor for the dissertation work of Allahverdiyeva Konul Asvar gizi, senior teacher of the department of information and computer technology 3337.01- "Application of Petri net and development of models and algorithms of modeling and management of technological processes of oil bases" in the specialty of Information-Measurement and Management Systems.

4.3. On the approval of the scientific supervisor for the dissertation work of Guliyeva Leyla Ilham gizi, the laboratory manager of the department of information and computer technology, majoring in 3337.01-Information-measurement and control systems, "Development of models and algorithms of the information-measurement system of the flow electrolysis of sodium hypochlorite solution".

4.4. On the approval of the thesis of Hajiyeva Konul Ramiz gizi, a dissertation student of the Department of Electrical Engineering and Power Engineering, 3340.01- Electrotechnical Systems and Complexes, in the new edition of the topic "Research of multifunctional piezoelectric transducers for vibrating devices" and on the approval of the scientific supervisor.

4.5. On granting publication rights (vulture) to educational materials (Scientific secretary prof. M. Samadov)

4.5.1. It should be allowed the publication of studying and teaching-methodical materials named below.

1. *Salamova Kamala Bahazer gizi*. Psychology of communication and interactions. Textbook. –Sumgait: Editorial and publishing department of SSU, 2021, 267 p. (050211- For undergraduate training in psychology)

**Basis:** Protocol No. 16 dated December 23, 2021 of the meeting of the section on Pedagogy and Psychological Sciences of the Editorial Publishing Board of SSU

2. *Shahtakhtinskaya Peri Turabkhan gizi*. Basics of oil residue processing. Subject program. Sumgait: Editorial and publishing department of SSU, 2021, 9 p. (060504- *Chemistry specialization for master's training in petroleum chemistry specialization*)

**Basis:** Extract from the protocol of the online meeting No. 01 of the Teaching Methodological Council of SSU on September 14, 2021

3. *Shahtakhtinskaya Peri Turabkhan gizi*. Additives for petroleum products. Subject program. Sumgait: Editorial and publishing department of SSU, 2021, 9 p. (060504-*Kimya Chemistry specialization for master's training in petroleum chemistry specialization*)

**Basis:** Extract from the protocol of the online meeting No. 01 of the Teaching Methodological Council of SSU on September 14, 2021

4. *Shahtakhtinskaya Peri Turabkhan gizi*. Scientific basis of complex processing of oil and gas. Subject program. Sumgait: Editorial and publishing department of SSU, 2021, 9 p. (060504- *Chemistry specialization for master's training in petroleum chemistry specialization*)

**Basis:** Extract from the protocol of the online meeting No. 01 of the Teaching Methodological Council of SSU on September 14, 2021

5. *Shahtakhtinskaya Peri Turabkhan gizi*. Oil and gas collection and preparation for transportation . Subject program. Sumgait: Editorial and publishing department of SSU, 2021, 9 p. (050606- *For undergraduate training in oil and gas engineering*)

**Basis:** Extract from the protocol of the online meeting No. 01 of the Teaching Methodological Council of SSU on September 14, 2021

6. *Rzayeva Gunay Fikret gizi*. Basics of calculation methods. Subject program. Sumgait: Editorial and publishing department of SSU, 2022, 8 p. (060605- *For Master's training in Computer Science specialization, Informatics specialization*)

**Basis:** Extract from the protocol of the online meeting No. 01 of the Teaching Methodological Council of SSU on September 14, 2021

7. *Rustemova Gulbes Resul gizi*. Marketing of service areas. Subject program. Sumgait: Editorial and publishing department of SSU, 2022, 13 p. (050408- *For undergraduate training in Marketing*)

**Basis:** Extract from the protocol of the online meeting No. 02 of the Educational Methodological Council of SSU on October 26, 2021

8. *Musayeva Metanet Aghayar gizi*. Physical geography and natural resources of the Caspian Sea. Subject program. Sumgait: Editorial and publishing department of SSU, 2022, 9 p. (0505103- *For undergraduate training in geography teaching*)

**Basis:** Extract from the protocol of the online meeting No. 03 of the Educational Methodological Council of SSU on November 26, 2021

9. *Ahmedova Gulnara Sabir gizi*. Marketing management. Subject program. Sumgait: Editorial and publishing department of SSU, 2022, 9 p. (050407- *For undergraduate training in Marketing*)

**Basis:** Extract from the protocol of the online meeting No. 05 of the Educational Methodological Council of SSU on February 2, 2022

10. *Mammadova Shafiga Safar gizi*. World market prices. Subject program. Sumgait: Editorial and publishing department of SSU, 2022, 13 p. (050401- International trade and logistics, 050407- For undergraduate training in marketing majors)

**Basis:** Extract from the protocol of the online meeting No. 05 of the Educational Methodological Council of SSU on February 2, 2022

11. *Aghayev Tahir Dovlet oglu, Abdulov Kamil Shamil oglu*. Land geography Subject program. Sumgait: Editorial and publishing department of SSU, 2022, 13 p. (050117- For undergraduate training in teaching history and geography)

**Basis:** Extract from the protocol of the online meeting No. 05 of the Teaching Methodological Council of SSU on February 2, 2022.

**Scientific secretary:**

**prof. M. M. Samadov**